



# Birchwood Community High School

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Brock Road, Birchwood,  
Warrington, Cheshire, WA3 7PT

Tel: 01925 853500

Email: [contactus@birchwoodhigh.org](mailto:contactus@birchwoodhigh.org)

[www.birchwoodhigh.org](http://www.birchwoodhigh.org)



**7th June 2024**

Dear Parents/ Carers

I hope this message finds you well. We are eagerly anticipating the arrival of our new Year 7 students in July.

### Student Friend Request Form

We understand that your child might be anxious about their Year 7 form group and the friends they wish to be paired with. Please assist them in completing the Student Friend Request Form linked below, as mentioned in our initial welcome letter. The deadline for submissions is **Friday, 14th June**.

[Student Friend Request Form](#)

### Additional Needs Coffee Morning/Afternoon

If your child requires additional support, we invite you to our coffee morning/afternoon on **Monday, 1st July**. This event provides an opportunity to meet with key SEND and pastoral staff. You are welcome to bring your child if you think it would be helpful. Our transition ambassadors will be available to give tours, helping students to become more familiar with the school and easing their transition. If you would like to attend, please complete the form linked here:

[SEND Coffee Morning/Afternoon](#).

### Transition Days Schedule

Birchwood's transition days are scheduled for **Wednesday, 3rd July**, and **Thursday, 4th July**. The schedule for both days is as follows:

Wednesday 3rd July 2024	Thursday 4th July 2023
8.45 am – Arrival (main entrance)	8.45am – Arrival (main entrance)
8.50-9.15 am – SLT Welcome Assembly	8.50-9.15 am – Form time
9.15-10.45 am – Session 1	9.15-10.45 am – Session 3
10.45-11.00 am – Break	10.45-11.00 am – Break
11.00-12.30 pm – Session 2	11.00-12.30 pm – Session 4
12.30-1.15 pm – Lunch	12.30-1.15 pm – Lunch
1.15-2.45 pm – Head of Year assembly, team-building activities.	1.15-2.45 pm – House Assembly and Q&A with transition ambassadors in form rooms

### Key Information

Students should wear their current primary school PE kit on both days. If possible, please provide your child with a packed lunch to help us reduce queuing. If this is not feasible, lunches will be available for £2.50. Students eligible for free school meals will receive a meal on both days.

### End of Day Arrangements

Both transition days end at **2:45 pm**. Year 6 students are permitted to leave at this time. If your child does not have permission to leave, please email Ms. Jones at [njones@birchwoodhigh.org](mailto:njones@birchwoodhigh.org). Students with siblings in the school may wait in the main hall until 3:00 pm.



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## Parent Information Evening: Wednesday, 3rd July

We look forward to meeting you at our Parent Information Evening. The evening includes a 30-minute welcome talk covering:

- Behaviour systems
- Enrichment opportunities
- Curriculum outline

Following the talk, you will have the opportunity to:

- Speak to Heads of Houses and our pastoral team
- Consult with our SEND department
- Purchase uniform
- Ask any questions

To accommodate everyone, we have organised two sessions and assigned specific time slots to different primary schools. If you are unable to attend your assigned slot, please email Ms. Jones to arrange an alternative.

First talk at <b>4:30 pm</b> : Arrive from <b>4:15 pm</b>	Second talk at <b>5:30 pm</b> : Arrive from <b>5:15 pm</b>
Birchwood C of E Primary School	Locking Stumps Community Primary School
Gorse Covert Primary School	Cinnamon Brow C of E Primary School
Christ Church C of E Primary School	Bruche Primary School
Beamont Primary School	Croft Primary School
Oakwood Primary School	St Joseph's Catholic Primary School
St Bridget's Catholic Primary School	St Mary's C of E Primary School
St Margaret's C of E Primary School	Irlam Primary School
St Stephen's Catholic Primary School	Fiddlers Lane Community Primary
Warrington St Ann's CE Primary	Newchurch Community Primary School
St Philip's Primary School	St Helen's Church of England Primary School

If you have any questions prior to these events, please do not hesitate to contact me.

We are excited to see you soon.

Kind regards,

Ms N Jones