

Subject: BTEC Business Unit 3 Personal and business Finance

Why Then? Why Now?						
Aim: To provide the skills, knowledge and understanding for examination of Unit 3: Personal and Business Finance						
Objectives: To understand, analyse and prepare financial information						
Unit overview						
Students are assessed with one examination (2 hours) split as 40% personal finance and 60% business finance. Examination questions will test students' ability to demonstrate knowledge and understanding of finance principles, apply knowledge and understanding of financial issues, analyse business and personal financial information and evaluate how financial information and data can be used.						
	Learning Aim A	Learning Aim B	Learning Aim C	Learning Aim D	Learning aim E	Learning Aim F
Learning Question	What is the importance of managing personal finance?	What are the key features of financial institutions?	Can you explain the purpose of accounting?	Can you select and evaluate different sources of finance?	How should a business use financial forecasts to help planning?	How does a business evaluate performance using financial information?
Overview of Key knowledge	Students will learn about the role of money and how individuals can manage their own finances. Key words and concepts: Legal tender, planning expenditure, current accounts, borrowing, saving, investing, insurance.	Students will learn about financial institutions, sources of financial advice and guidance and consumer protection in relation to personal finance. Key words and concepts: Central bank, commercial bank, insurance, credit unions, consumer protection, financial advice	Students will learn why businesses need to record and prepare accounts along with key information about income and expenditure. Key words and concepts: Recording transactions, measuring performance, capital income, revenue income, capital expenditure, revenue expenditure.	Students will learn how businesses select different sources of finance. Key words and concepts: Internal sources: retained profit, net current assets, sale of assets; external sources such as owners funds, loans, venture capital, hire purchase, leasing, per to peer lending.	Students will learn how to create and interpret cash flow forecasts and break even analysis. Key words and concepts: Cash inflows and outflows, sales, loan income, purchases, expenditure, fixed and variable costs, margin of safety, breakeven point.	Students will learn how to create financial accounts and how to interpret them including the use of ratio analysis. Key words and concepts: Statement of financial income, statement of financial position, profit margin, return on capital employed, measuring liquidity, measuring efficiency, limitations of ratios.

Curriculum Overview 2023-24
 Knowledge Rich Curriculum

	Skills: Examining preparation	Skills: Examining preparation	Skills: Examining preparation	Skills: Examining preparation	Skills: Using calculations to create forecasts Examining preparation	Skills: Calculating and interpreting ratios. Examining preparation
Why	To have a greater understanding of how individuals should manage finance.					
Building and revisiting	<p>Demonstrate knowledge and understanding of business and finance principles.</p> <p>Apply knowledge and understanding of financial issues and accounting processes to real life personal and business scenarios.</p> <p>Analyse business and personal finance information and data.</p> <p>Evaluate how financial data and information can be used.</p>					
Assessment	<p>Recall of key words to retain key knowledge. –</p> <p>RAP – practice examination papers – feedback with opportunities to address misconceptions.</p> <p>Practice papers will be in the form of formative and summative assessments.</p>					